



CLARTIY – Roles and Responsibilities

Role Clarity

Role	Identity	Responsibilities		Interfaces
		Primary	Secondary	
Leader of Curriculum	Example Name	<ul style="list-style-type: none"> • Strategic Planning (development, implementation, maintenance and impact of curriculum) • Professional Development – curriculum (planning, observations & impact) • Observations and Feedback – curriculum • Leading learning analysis meetings • Coaching – Instructional (observations, modelling and co-teaching) • Data literacy – (interpretation, analysis & impact) • Review of planning (alignment, differentiation & implementation) 	<ul style="list-style-type: none"> • Executive Leadership team member • Cluster / network curriculum meetings • Inclusion • Staff meetings 	<ul style="list-style-type: none"> • Principal • Deputy Principal/s • Leaders of Inclusion • Leaders of Curriculum areas • Teacher Aides • Students • Parents • Region • Network • Curriculum committee

List each of the roles

Name of the person

Specify the priorities of the roles

Specify the other responsibilities that the role holder must discharge

Identify the key people or groups that the role holder needs to interact with